

ENTERPRISE SCHOOL DISTRICT #21
SCHOOL BOARD MEETING
November 5, 2018

The Board of Directors of Enterprise School District No. 21, County of Wallowa, met at the school house in said district on the 5th day of November, 2018 in the High School FACS Room. The following members were present: Chairperson Kate Fent, Mike Wiedeman, Mandy Decker, Adrian Harguess, and Heather Melville. Others in attendance included: Superintendent Erika Pinkerton, and secretary pro-tem Terri McCready. The meeting was called to order at 7:30 pm by Chairperson Kate Fent. Mike Wiedeman moved to approve the minutes of the previous meeting as presented. Mandy Decker seconded the motion. The motion carried.

Elementary – Principal Pinkerton reported that our 1st annual literacy event was a huge success with over 200 folks in attendance. There was a nice write-up in the paper and we had positive feedback from those in attendance.

Fall parent\teacher conferences are this Thursday. There will be no school.

The Watch D.O.G program is a huge success and gaining momentum. Volunteer hours total 91!

All the elementary students are back in class after the sewage leak. We moved them in 90 minutes to the other building. It has been a very smooth transition, thanks in part to the upper level PE classes! Heather Melville asked what the status of the bathroom was. We are up to 40% dry in the section of primary building that was involved and it's being continually monitored. We will do an abatement in that area. All the classrooms have been professionally cleaned and the carpet for the hallway has been ordered.

We are looking forward to our annual Thanksgiving luncheon on the 20th. Ms Pinkerton invited the board members to serve the meal again!

High School – Mr. Carlsen is on the honor band/choir trip for two days. His report states that 9 staff recently completed restraint training where they learned valuable strategies.

Boys CC finished 1st at District while the girls finished 2nd. Kate Fent interjected that both CC teams took second at state. We had two boys in the top five and three boys in the top ten. Zac Knapp will be headed to the Nike campus to compete against WA schools with all of the top runners.

Mr. Carlsen noted that he had comments from teachers about the amount of time volleyball players were out of school. He is working with the Blue Mountain League for better scheduling where minimal school is missed.

He reported that the Academic Resource Center is showing success. Participation numbers will be reported in December.

Operations – Ms. Pinkerton was excited to report that we will now receive two full days of service from school counselor, Mollie Cudmore for K-12 and ½ a day at the Alt Ed School. We are pleased with the repaire she has with the students.

Juniors and seniors will once again have the opportunity to earn college credit through Fishtrap. There are grant funds available to cover the cost for those students who receive a B or better.

We have made some significant improvements in our attendance as a district. We have had some tough conversations with our parents and students. We have improved our overall chronic absentee rate by 8.2%, which means we now have 39 students who are no longer chronically absent! We continue to review our attendance data regularly. We are one of the top five districts in the state showing the most improvement. Our goal is 95% attendance.

Piper-Jaffray will be attending our December meeting.

New Business - We have had some trouble with our pile auger for the bio-mass which we fixed. Chemical pumps had to be rebuilt for our backup boiler operation.

Roof – The seals and patches that we have put on the roof are holding to date. We had one new leak that we believe was due to flashing that was not secure on the front of the building. This was addressed by our maintenance crew.

Blake Carlsen Contract Approval – Kate Fent said that we need to approve Principal, Blake Carlsen’s contract after the one language change. Adrian moved to approve the contract as presented. Seconded by Mike Wiedeman. Motion Carried.

2017-2018 Financial Audit Review – Deyette Perry stated that she is 99% done with the district audit which went well. It is later than usual due to this being the initial audit year. She wanted to highlight the “Plan of Action” stating that if a school has their auditor help with drafting and assisting with the financial statement, this could be perceived as a weakness. Deyette does not feel their assistance produces a material weakness in the District’s internal control system. The District does not feel it is cost effective to hire additional staff or an independent contractor to prepare the financial statements.

The District exceeded budgeted appropriations for Supporting Services in the General Fund by \$49,772. The District plans to monitor budget-to-actual reporting monthly and will work with Fiscal Services staff to understand and review financial reports and make timely adjustments as necessary, effective immediately. The District will adopt budget resolutions to make transfers, increase appropriations, or adopt any supplemental budgets necessary to ensure expenditures do not exceed budgeted amounts. The ESD is looking into software that will monitor each area and not just the budget as a whole ,

Transactions between related parties need to be segregated in order to prevent any appearance of, or opportunity for, misappropriation of assets. There was an instance of a spouse, acting as supervisor, authorizing payment to their spouse. This also applies to vendor relationships. We

understand the District has already taken action to put additional controls around management approval for any related parties.

With regard to our Community Bank account being hacked, the District will continue to make sure staff is trained to recognize the signs of phishing and potential malware, as the technological attacks continue to be a treat. Fortunately, there was no loss to the district.

The District continues to see an increase in cash and fund balance as well as an increase in instruction and supporting services expenditures. This reserve should be used for continued quality education as well as meeting the maintenance and facilities improvement demands.

The District currently defines the Direct Instruction Fund 290 as a reserve against a potential repayment of excess funds to the State, with a secondary goal of supporting education. There should be a plan of how or when those funds will be used.

District cash is strong. A portion of cash is set aside each year to prepare for the repayment of the QZAB bond. By 2024, the District will have the necessary \$600,000 set aside to redeem that debt. We currently have \$320,000 set aside.

Kate Fent is to get all board members a copy of the audit before the December meeting for review.

Update regarding Community Campus Safety – The committee met and discussed more fencing and possible enclosed walkways. We had asked for a \$7000 grant from Wild Horse to pay for the Alice training, which is scheduled for February 1st.

We have received our radios and they have been working well. We were able to see their benefit first hand with our recent sewer issue. Kate Fent and Mandy Decker both had heard very positive comments from parents on how the evacuation was handled.

We have had the police on campus showing them what pass times look like for security purposes. We will have the police and PACE insurance give us security recommendations and start prioritizing these items.

First Reading of Policy Section I – Instruction –

If you have any questions, concerns or comments, please take note and we will address those at the December meeting. Let Kate Fent and Erika Pinkerton know before the December meeting. We will have legal counsel look at this as well.

Enrollment Update

We are now up to 428 students district-wide. We continue to remain steady.

Roofing Recommendation

Chairperson Fent said that she and Ms Pinkerton did some investigating into a bond. Can we maintain for two winters, or do we pay for the roof to be fixed over the MP room prior to going for a bond? It is her understanding that if we fix the roof on our own, we can not reimburse

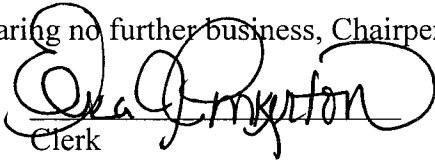
ourselves from a future bond. The superintendent will email the bids she has received on the MP room roof to the board.

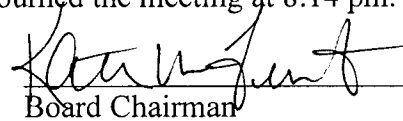
If we aren't successful in getting the bond, we still have to replace the roof. Adrian Harguess stated that it is obviously a problem and we need to do something and feels that we need to get on a contractors list to get it done. He would not like to see us have a problem in the middle of the school year. Superintendent Pinkerton feels that we need to move on getting something done as we have known about this and it might make us look negligent. Mike Wiedeman asked if we should schedule it for next summer? Pinkerton said yes, that would be her recommendation. Adrian Harguess commented that the HS and the MP buildings are the flat roofs, the other roofs have some slope to them. There are some troublesome spots on the HS building roof. The contractors that have done repairs are appalled at the job that was previously done. Heather Melville asked if the new bid would provide sloping as well as a better roofing product. Chairperson Fent stated that we should look at the bids in a public session. Mike Wiedeman would like to have the top contractors come and present to the board. The Chairperson feels that is possible if not in December, then in January.

Financials - There were no purchases questioned. We received our food services check from the state. Everything is in order.

Public Comment - none

Hearing no further business, Chairperson Kate Fent adjourned the meeting at 8:14 pm.


Clerk


Board Chairman

12/4/18
Date

Next regular board meeting, Dec. 3, 2018